



CANADA DIGITAL
ADOPTION PROGRAM

Proof of payment is required along with receipts to be refunded under the CDAP Grow Your Business Online grant program.

A valid proof of payment should include the following vital parts:

- Payment date: The date when the payment was made.
- Payment amount: The amount paid, which should match the amount stated on the invoice.
- Payment method: The method of payment used, such as credit card, cheque, eTransfer or wire transfer.
- Payee information: The name and address of the party to whom the payment was made.
- Payer information: The name and address of the party who made the payment.
- Reference or invoice number: A unique reference number or invoice number that ties the payment to the specific invoice.
- Clear and legible documentation: The proof of payment should be clear, legible, and easy to read. It should clearly show the relevant details of the payment, such as the payment date, amount, and method.

What types of documents are valid proof?

You paid by:	Bank Statement	Credit Card Statement	Copy of Cleared Cheque
Cheque	X or		X (see screenshot below)
Bank Draft	X		
Wire Transfer / EFT / eTransfer	X		
Debit Card	X		
Credit Card		X	
Paypal	X or	X	
Online Bill Payment	X or	X	

Include both the front and back of the cleared cheque.

The back image must show the bank processing indicators.

Front of the cheque

Customer Name
Customer Address
DATE 2021-05-31
Business Name
PAY TO THE ORDER OF
One thousand one hundred and thirty five 31/100 DOLLARS \$ 1135.31
Coast Capital Savings
FORT LANGLEY BRANCH
5400 GILBERT ROAD, FORT LANGLEY, B.C. V1M 2H6
MEMO May-Jane SEO Website
Signature
#####

Back of the cheque

Printer ID# 1021
Endorsement - Signature or Stamp
BACK/VERSO

6/1/2021 12:41:37 AM
Mobile Deposit 2619

TDCT MOB FOR
20210601 536 #####
CR #####